



# PATTISON HIGH SCHOOL

*We don't teach a class, we teach individual students in a class*

## Welcome to all students on Monday, May 4<sup>th</sup> 2020 at 8:45 am on Microsoft Teams !

The first day of our Spring Semester is here! Our new semester will begin on **Monday, May 4<sup>th</sup>** at **8:45 am** sharp and continue until **3:45 pm**. Students continue to stay at home and study through online learning platform.

PHS welcomes all students, returning and new, faculty and staff, to this blossoming Spring 2020 Semester! When we will focus on our strengths, goals, and enthusiastic teamwork, while having a rewarding, meaningful and knowledge-rich semester together.

Online classes will be conducted during our normal class time schedule below:

<b>Regular Class Schedule</b> <i>(Monday to Friday, excluding Wednesdays)</i>	<b>Wednesday Class Schedule</b> <i>(2:45 - 3:45 Period 5 no class)</i>
8:45 - 10:15 <b>Period 1</b> 10:15 - 10:25 Break 10:25 - 11:55 <b>Period 2</b> 11:55 - 12:35 Lunch 12:35 - 2:05 <b>Period 3</b> 2:05 - 2:15 Break 2:15 - 3:45 <b>Period 4</b>	8:45 - 10:00 <b>Period 1</b> 10:00 - 10:10 Break 10:10 - 11:25 <b>Period 2</b> 11:25 - 12:05 Lunch 12:05 - 1:20 <b>Period 3</b> 1:20 - 1:30 Break 1:30 - 2:45 <b>Period 4</b>

### Student Responsibilities during Online Learning

- Be ready, present and engaged for each of your online classes.
- At the beginning of each lesson, you will be connected to a Microsoft Team for each of your courses by your teacher. Once connected, follow teacher guidelines.
- Take a break (during the scheduled break times). Get a nice treat or some tea, and prepare to begin your next lesson.
- All attendance in each class period, will be recorded and noted
- Be attentive; submit all assignments and tasks given by your teachers.

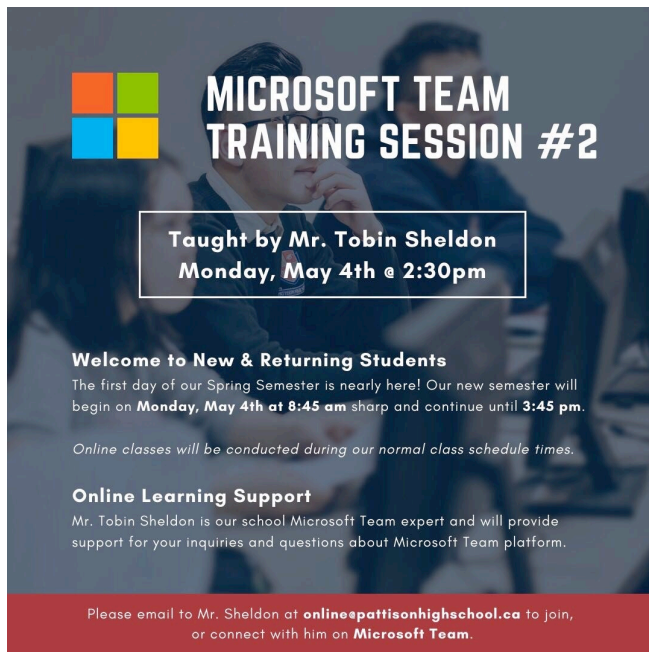
It is expected of **all** students to take responsibility for their presence in each class on the online learning platform, on a daily basis.

### Online Learning Support

Mr. Tobin Sheldon is our Microsoft Team expert and will provide support for any inquiries or questions about the Microsoft Team platform. Please email Mr. Sheldon at [online@pattisonhighschool.ca](mailto:online@pattisonhighschool.ca) for assistance, or you can connect Mr. Sheldon on Microsoft Team.

A **Student Guide for Office 365 and Microsoft Team** has been developed and are available in your school email and on school website for your convenience.

The following training session is arranged for new students. Returning students and faculty who are interested and do not have Period 4 class, as well as staff are welcome to join.

A poster for a Microsoft Team training session. The background is a blurred image of students in a classroom. In the top left corner is the Microsoft logo (four colored squares: orange, green, blue, yellow). To the right of the logo, the text "MICROSOFT TEAM TRAINING SESSION #2" is written in large, bold, white capital letters. Below this, a white-bordered box contains the text "Taught by Mr. Tobin Sheldon" and "Monday, May 4th @ 2:30pm" in black. Further down, the text "Welcome to New & Returning Students" is followed by a paragraph about the start of the Spring Semester. Below that, a line of text states "Online classes will be conducted during our normal class schedule times." Then, the section "Online Learning Support" is followed by a paragraph about Mr. Tobin Sheldon's role. At the bottom, a red banner contains white text providing contact information for Mr. Sheldon.

**MICROSOFT TEAM TRAINING SESSION #2**

Taught by Mr. Tobin Sheldon  
Monday, May 4th @ 2:30pm

**Welcome to New & Returning Students**  
The first day of our Spring Semester is nearly here! Our new semester will begin on **Monday, May 4th at 8:45 am** sharp and continue until **3:45 pm**.

*Online classes will be conducted during our normal class schedule times.*

**Online Learning Support**  
Mr. Tobin Sheldon is our school Microsoft Team expert and will provide support for your inquiries and questions about Microsoft Team platform.

Please email to Mr. Sheldon at [online@pattisonhighschool.ca](mailto:online@pattisonhighschool.ca) to join, or connect with him on **Microsoft Team**.

We look forward to a successful Spring semester!

Stay well and stay positive!

From Office of Principal Daniel Chowne

Pattison High School